

UAC Core Committee Monthly

March 25, 2025

11:30 am – 12:30 pm EDT

Agenda: See attachment 1

Attendees: See attachment 2

M. Gittleman opened the meeting, thanked everyone for attending and shared the agenda.

Old Business

- **Chair's Report**

M. Gittleman mentioned an email he sent to the UAC Chairs this morning with the subject line, "Boeing-Led LEO Advocacy Group" and encouraged the other chairs to look at the email. He mentioned that this group's effort to support the ISS and the LEO economy seem aligned with the UAC's efforts.

M. Gittleman offered each chair the opportunity to give a report of their subcommittee activities at this monthly meeting.

Action: Add the topic "Subcommittee Monthly Report" as a recurring topic to the UAC Chairs' monthly meeting agenda.

M Gittleman also stated he had completed a first draft of a personal op-ed he plans on sending out for publication – targeting the Washington Post. The key message of the op-ed is that the user community needs more logistics flights to/from the ISS. He offered to share the draft op-ed with the other chairs at their request.

Action: If Chairs want to see a draft of M. Gittleman's op-ed, send an email request to him.

M. Gittleman reviewed and updated the status of actions from the previous meetings.

New Business

There was a brief discussion about the role of UAC members that no longer had science or hardware on board the ISS. Further discussion was tabled for an offline conversation with the UAC Chair.

Discussions about other opportunities for the UAC to meet face-to-face or support other conferences and events resurfaced. N. Wagner mentioned the Tech Connect Space Industry and Government Summit and Expo August 27-29 in DC as a potential event. Chairs were asked to identify any other conferences and events that would be good opportunities for the UAC to participate or meet and to email the group with their ideas.

Action: Identify conferences or other events that would be an opportunity for a UAC public meeting, another UAC Chairs' meeting or for UAC members to participate.

M. Gittleman mentioned he would have a discussion with CASIS leadership to clarify the purpose of the UAC public meeting at ISSRDC so the UAC can focus their efforts on the best ways to achieve that intended purpose.

In addition to clarifying the purpose of the UAC public meeting at ISSRDC, the chairs also felt they had valuable information to offer the conference planning team on key messages, panel sessions and panelists.

Action: Offer the ISSRDC planning team access to the UAC Chairs' and their knowledge and network of the ISS user community as they plan the conference agenda.

M. Gittleman stated that CASIS/L. Provin asked him if the team would like CASIS leadership to join the April Chairs' monthly meeting.

Action: Invite CASIS leadership to the last 30 minutes of the April monthly meeting and provide them questions in advance of the meeting.

Ron Joslin (Science) and Lisa McKerracher (Tec Dev) shared some of the key discussions at their most recent subcommittee meetings. Further details are in the email from Ron dated March 20th and from Henry Hanson dated March 12th. The next CSP subcommittee monthly meeting is scheduled for later today and the next STEM monthly is on April 3rd. The next UAC Core meeting is April 22.

The meeting adjourned at 12:30 p.m.

Mark Gittleman, UAC CSP Committee Chair

Attachment 1

UAC Chairs Agenda
03/25/2025

Topic	Who	Time (Minutes)
Old Business		
1. Chair's report	Mark G	5
2. Review and update open/high priority action items	All	10
3. Discuss draft UAC Project Charter 2025. The objective is to develop a consensus on: <ul style="list-style-type: none">Whether or not a charter like this is worth doingIf yes, then discuss the process for finalizing it	Discussion	10
New Business		
1. Invite CASIS Leadership to our next meeting? Y/N and format if yes	Discussion	5
2. Tech Dev input from March 12 email from Henry: Questions and discussion	Henry	10
3. Science Subcommittee input from March 20 email from Ron: Questions and discussion	Ron	10
4. Kickoff planning for ISSRDC UAC Public meeting July 28	Mark G	5
Recap Today's Action Items	Mark R	5
Adjourn		60

Ran out of time, did not address

Attachment 2

Attendees:

Mark Gittleman	UAC Chair
Rich Boling	CSP subcommittee Chair
Lisa McKerracher (<i>for Henrey Hanson</i>)	Tec Dev subcommittee Chair
Ron Joslin	Science subcommittee Chair
Illana Raia	STEM Education & Workforce subcommittee Chair
Nicole Wagner	Applied R&D subcommittee Chair
Mark Ruether	CASIS Observer